





Brighton & Hove  
City Council

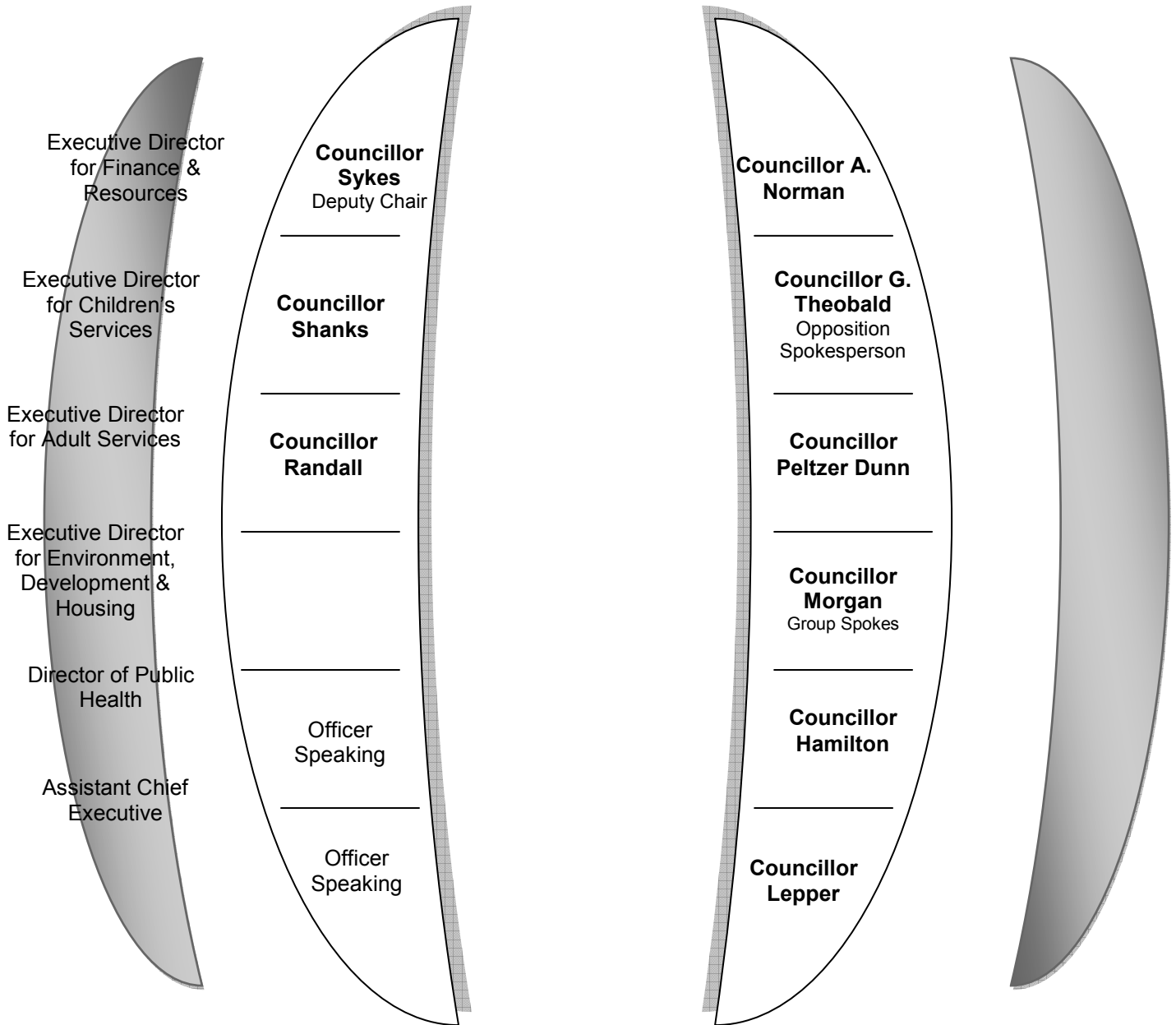
# Policy & Resources Committee

Title:	<b>Policy &amp; Resources Committee</b>
Date:	<b>11 July 2014</b>
Time:	<b>2.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> J Kitcat (Chair), Sykes (Deputy Chair), G Theobald (Opposition Spokesperson), Morgan (Group Spokesperson), Hamilton, Lepper, A Norman, Peltzer Dunn, Randall and Shanks
Contact:	<b>Ross Keatley</b> Acting Democratic Services Manager 01273 291064 ross.keatley@brighton-hove.gov.uk

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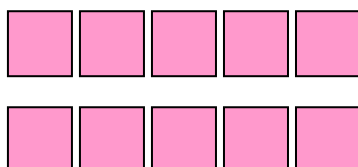
# Democratic Services: Policy & Resources Committee

Monitoring Officer	Councillor J. Kitcat Chair	Chief Executive	Democratic Services Manager
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Public Speaker	Councillor Speaking
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Public Seating



Press

## AGENDA

### PART ONE

Page

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#### PROCEDURAL MATTERS

#### 23 PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

#### 24 MINUTES

1 - 16

To consider the minutes of the meeting held on 12 June 2014 (copy attached).

## POLICY & RESOURCES COMMITTEE

### 25 CHAIR'S COMMUNICATIONS

### 26 CALL OVER

- (a) Items (29 – 48) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

### GENERAL MATTERS

### 27 PUBLIC INVOLVEMENT

17 - 18

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full council or as notified for presentation at the meeting by the due date of the 30<sup>th</sup> June 2014;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 4<sup>th</sup> July 2014;
  - (i) Public Question from Adrian Morris concerning the Aquarium Arches (copy attached).
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 4<sup>th</sup> July 2014.

### 28 MEMBER INVOLVEMENT

19 - 20

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or as notified for presentation at the meeting by the due date of the 30<sup>th</sup> June 2014;
- (b) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.
  - (i) Food Banks in the City – Notice of Motion referred from the Council meeting held on the 8<sup>th</sup> May 2014 (copy attached).

### FINANCIAL MATTERS

### 29 TREASURY MANAGEMENT POLICY STATEMENT (INCORPORATING THE ANNUAL INVESTMENT STRATEGY) END OF YEAR REVIEW 2013/14

21 - 32

Report of the Executive Director for Finance & Resources (to follow).

Contact Officer: James Hengeveld

Tel: 29-1242

Ward Affected: All Wards

## **POLICY & RESOURCES COMMITTEE**

- 30 TARGETED BUDGET MANAGEMENT (TBM) 2014/15 MONTH 2 33 - 86**
- Report of the Executive Director for Finance & Resources (copy attached).
- Contact Officer: Jeff Coates Tel: 29-2364*  
*Ward Affected: All Wards*
- 31 WAIVERS OF CONTRACT STANDING ORDERS 87 - 94**
- Report of the Executive Director for Finance & Resources (copy attached).
- Contact Officer: Elin Star Tel: 29-1949*  
*Ward Affected: All Wards*
- 32 BUDGET AND CORPORATE PLAN PREPARATION 95 - 118**
- Report of the Executive Director for Finance & Resources (copy attached).
- Contact Officer: Nigel Manvell Tel: 29-3104*  
*Ward Affected: All Wards*
- STRATEGIC & POLICY MATTERS**
- 33 CITY PLAN PART ONE - CHANGES ARISING FROM EXAMINATION PROCESS 119 - 180**
- Report of the Executive Director for Environment, Development & Housing (copy attached).
- Contact Officer: Helen Gregory Tel: 29-2293*  
*Ward Affected: All Wards*
- 34 ANNUAL PERFORMANCE UPDATE 2013/14 181 - 214**
- Report of the Executive Director for Finance & Resources (copy attached).
- Contact Officer: Andy Edwards Tel: 29-6823*  
*Ward Affected: All Wards*
- CONTRACTUAL MATTERS**
- 35 MINIMUM BUYING STANDARDS FOR CATERING CONTRACTS 215 - 236**
- Report of the Executive Director for Finance & Resources (copy attached).
- Contact Officer: Francesca Iliffe Tel: 29-0486*  
*Ward Affected: All Wards*

## **POLICY & RESOURCES COMMITTEE**

### **36 HOME TO SCHOOL SPECIAL NEEDS PUPILS TRANSPORT AND OTHER SOCIAL CARE TRANSPORT CONTRACT 237 - 244**

Report of the Executive Director for Children's Services (copy attached).

*Contact Officer: Michael Nix*

*Tel: 29-0732*

*Ward Affected: All Wards*

### **37 PROCUREMENT OF WASTE AND RECYCLING CONTRACT 245 - 248**

Report of the Executive Director for Finance & Resources (copy attached).

*Contact Officer: Martin Hedgecock*

*Tel: 295047*

*Ward Affected: All Wards*

### **38 SHARED LIVES (TENDER CONTRACT) 249 - 254**

Report of the Executive Director for Adult Services (copy attached).

*Contact Officer: David Pena-Charlon*

*Tel: 01273-296810*

*Ward Affected: All Wards*

### **39 CASH IN TRANSIT CONTRACT 255 - 262**

Report of the Executive Director for Finance & Resources (copy attached).

*Contact Officer: Nigel Manvell*

*Tel: 29-3104*

*Ward Affected: All Wards*

## **REGENERATION & PROPERTY MATTERS**

### **40 HOVE TOWN HALL, SOUTH END, OFFICE OPTION 263 - 268**

Report of the Executive Director for Finance & Resources (copy attached).

*Contact Officer: Angela Dymott*

*Tel: 29-1450*

*Ward Affected: All Wards*

### **41 PORTSLADE SPORTS CENTRE - FUTURE MANAGEMENT ARRANGEMENTS 269 - 274**

Joint report of the Executive Director of Children's Services and the Assistant Chief Executive (copy attached).

*Contact Officer: Michael Nix*

*Tel: 29-0732*

*Ward Affected: North Portslade*

### **42 STANMER PARK MASTER PLAN & APPLICATION FOR HERITAGE LOTTERY FUND GRANT FUNDING 275 - 284**

Joint report of the Executive Director for Environment, Development & Housing and the Executive Director for Finance & Resources (copy attached).

## **POLICY & RESOURCES COMMITTEE**

Contact Officer: Jan Jonker  
Ward Affected: All Wards

Tel: 29-4722

### **43 DISPOSAL OF 18 MARKET STREET**

**285 - 290**

Report of the Executive Director for Finance & Resources (copy attached).

Contact Officer: Jessica Hamilton  
Ward Affected: Goldsmid; Regency

Tel: 29-1461

## **GENERAL MATTERS**

### **44 APPOINTMENT TO THE FIRE AUTHORITY**

To appoint a representative to the Fire Authority following Councillor Rufus' resignation.

Note: The appointment currently falls to Green Group and Councillor Deane has been nominated.

### **45 ITEMS REFERRED FOR COUNCIL**

To consider items to be submitted to the 17<sup>th</sup> July 2014 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on the 7<sup>th</sup> July 2014 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.*

## **PART TWO**

## **REGENERATION & PROPERTY MATTERS**

### **46 STANMER PARK MASTER PLAN & APPLICATION FOR HERITAGE LOTTERY FUND GRANT FUNDING - EXEMPT CATEGORY 3**

**291 - 294**

Appendix 2 to the joint report of the Executive Director for Environment, Development & Housing and the Executive Director for Finance & Resources, listed as Item 42 on the agenda (circulated to Members only).

Contact Officer: Jan Jonker  
Ward Affected: All Wards

Tel: 29-4722

## POLICY & RESOURCES COMMITTEE

### 47 DISPOSAL OF 18 MARKET STREET - EXEMPT CATEGORY 3 295 - 296

Appendix 2 to the report of the Executive Director for Finance & Resources, listed as Item 43 on the agenda (circulated to Members only).

Contact Officer: Jessica Hamilton

Tel: 29-1461

Ward Affected: Goldsmid; Regency

### PROCEDURAL MATTERS

### 48 PART TWO MINUTES - EXEMPT CATEGORY 3 297 - 298

To consider the part two minutes of the meeting held on the 12<sup>th</sup> June 2014 (circulated to Members only).

Contact Officer: Mark Wall

Tel: 29-1006

### 49 PART TWO PROCEEDINGS

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

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Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

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For further details and general enquiries about this meeting contact Ross Keatley, (01273 291064, email [ross.keatley@brighton-hove.gov.uk](mailto:ross.keatley@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)



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Date of Publication - Thursday, 3 July 2014